Annual Systems Engineering Conference 2026 (ASEC 2026)
Attendee Terms and Conditions

1. Glossary of Terms

"Attendee" means any individual present at the Conference in any capacity, including but not limited to, Delegates and Exhibitors.

"Conference" means ASEC 2026.

"Event Organiser" means the company who are administering ASEC 2026 on behalf of The Institute for Systems Engineering (IfSE), being Dot-The-Eye Ltd.

"Event Services Supplier" refers to the venue who are hosting ASEC 2026, being Telford International Centre.

"Exhibitor" Refers to any company, business, organisation, partnership, firm or individual whom a stand/booth has been allocated for the purpose of exhibiting at the symposium.

"Institute" refers to The Institute for Systems Engineering (IfSE) and any of its parents or subsidiaries.

"You" means an attendee, participant, exhibitors or sponsors.

2. Terms

The following terms and conditions apply to attendees during and in relation to your attendance at ASEC 2026.

2.1 Attendees must:

2.1.1 Comply with any health, safety and security advice given by the Event Organiser, Event Services Supplier and the UK Government including but not limited to any guidance or procedures relating to public risks, health and safety and COVID-19.

2.1.2 Comply with any terms and conditions provided by the Event Services Supplier.

2.1.3 Comply with all Applicable Laws.

2.1.4 Comply with any reasonable instructions provided by the Event Organiser.

2.1.5 Always conduct themselves in a professional and respectful manner towards all other ASEC attendees.

2.1.6 Wear their name badge at all times and be prepared to show I.D on request.

2.1.7 Maintain best practise regarding hygiene wherever possible, for example by frequently washing and/or sanitising hands throughout the event, capturing any coughs or sneezes in a tissue and disposing of them.

2.1.8 Respect and be kind to everyone at ASEC regardless of their gender, race, religion, age, sexual orientation, disability or any other aspect of appearance or background.

2.2 Attendees must not:

2.2.1 Be under the influence of drugs or intoxicated.

2.2.2 Be rude, threating, aggressive, harassing or violent towards any person.

2.2.3 Deliberately cause injury or damage to any other person or property.

2.2.4 Bring animals or pets to ASEC, unless required for medical purposes.

2.2.5 Undertake unauthorised use of photography, interviewing, filming or recording.

2.2.6 Act in a way that may damage ASEC/IfSE's reputation.

2.2.7 Smoke in any area other than a designated smoking area, including vapes & E-Cigarettes.

2.2.8 Take part in any leafleting, demonstrations or fundraising that has not been agreed with the Event Organisers.

2.2.9 Intentionally behave in a way that disrupts ASEC, attendees or exhibitors.

2.3 IfSE and the Event Organiser reserve the right to remove any attendee from the event, who it is felt is behaving in an unacceptable manner towards any other attendee or conducting themselves in such a way that is likely to bring disrepute upon IfSE, the Organisers, ASEC or the venue. Any decision in this respect may be made at the discretion of IfSE and/or the Organisers and will be final.

2.4 The Institute, the Event Organisers, the conference or the Event Services Supplier shall not be liable to the Attendee for any loss suffered as a result, including the right to a refund, as well as any liability in respect of activities undertaken by other third parties (including Participants, Exhibitors or Attendees) at ASEC.

3. Recording Consent

3.1 This is a conference with networking for which video recording and photography are necessary, including access to the presentations and other activities and for distribution. Video recording is also necessary for those who are unable to attend and can only participate by viewing a recording of the event at a later date. In addition, video and sound recording and still photography, including but not limited to crowd shots, group videos, and shots of attendees, speakers, exhibitors and sponsors are essential, and may be a condition of their participation.

3.2 You agree and consent that your likeness may be captured in still photo, video, digital photography and other means and may be used across our programmes and applications and on print literature at our events. By attending you grant IfSE and any of its parents or subsidiaries (hereinafter collectively referred to as IfSE) and the Event Organiser explicit permissions, to use your name and likeness in photographs, video and/or digital and hard copy recordings, broadcasts and/or image preservation in digital or paper-based reproductions, in any and all of their applications, sites and publications, without payment or any other consideration, and explicitly waive any and all royalties and indemnify IfSE and the Event Organiser from any and all liability under any theory of law or equity related to use and/or dissemination of your name/likeness and/or image.

3.3 In certain circumstances Participants, Exhibitors and other Attendees may take photographs or conduct filming. In such circumstances The Event Organiser does not have control over what images they collect and their use of such and if you have any questions in relation to this you should discuss this with the relevant third party.

4. Cancellation Terms

Attendee refunds will be processed for cancellations that are received in writing (this includes emails). Any emailed cancellation requests should be sent to events@ifse.org.uk and any letters should be sent to; The Dyers Building, 21 Silver Street, Ilminster, Somerset, TA19 0DH.

Any cancellation requests sent by mail will be considered to have been received on the date that the letter is delivered to the postal address.

The amount to be refunded varies depending on the date on which the cancellation request is received – this is summarised in the table below:

From	To	Refund Due
Present	9th October 2026 (midday)	100% of ticket cost
9th October 2026 (midday)	16th October 2026 (midday)	100% of ticket cost, less £100 admin fee
16th October 2026 (midday)	25th November 2026	No refund

5. Substitutions

Substitutions within an organisation may be made provided the organisers are advised in writing before midday on the 2nd November 2026. If a non-member is substituted for a member, the non-members' rates will apply.

6. Membership

ASEC attendees who register at the member rate are required to have active membership at the time of the event. IfSE reserve the right to deny access to ASEC for any individuals who do not meet these criteria. In these circumstances, refunds could only apply if the existing refund criteria is met.

7. Professional Conduct

7.1 It is expected that all attendees will conduct themselves in a professional and respectful manner towards all other Conference attendees at all times, in line with the IfSE Code of Conduct

7.2 The Institute and the Event Organiser reserve the right to remove any attendee from the event, who it is felt is behaving in an unacceptable manner towards any other attendee or conducting themselves in such a way that is likely to bring disrepute upon IfSE, the Event Organiser, the Conference, or the venue. Any decision in this respect may be made at the discretion of IfSE, and/or the Event Organiser and will be final.

8. Programme

8.1 The Event Organiser and the IfSE will make every effort to provide the programme as advertised. However, it may become necessary, for reasons beyond our control, to make changes to speakers and/or to the timings and content of the programme. IfSE and the Event Organiser will not be liable for any costs incurred by delegates in relation to such changes.

9. Force Majeure

The Institute and the Event Organiser accept no responsibility for loss or inconvenience caused should this event be cancelled due to circumstances outside of their control, and they reserve the right to deduct direct expenditure in connection with this event before refunding monies.

10. Data Protection

10.1 The Event Organiser processes your personal data in accordance with its Privacy Policy which can be viewed here: Privacy Statement

10.2 The Event Organiser does not collect personal data through CCTV and/or webcams at ASEC, but the Event Services Supplier and/or Exhibitors may do so. Please check with third parties if you have any questions regarding this.

11. Liability

11.1 Nothing in these Terms limits any liability which cannot legally be limited, including, where so limited, liability for death or personal injury caused by negligence, fraud or fraudulent misrepresentation.

11.2 Subject to clause 11.1 above, IfSE and the Event Organisers shall not, in relation to any loss you suffer whilst in attendance or arising out of your attendance at ASEC, be liable for any:

11.2.1 loss of profit, goodwill, business, loss of agreements or corruption to data;

11.2.2 any consequential, indirect or special losses however arising;

11.2.3 any remote losses that could not reasonably have been foreseen by the parties;

11.2.4 any proportion of any loss that was caused or contributed to by any person other than IfSE and the Event Organisers;

11.2.5 any proportion of any loss that could reasonably have been mitigated but was not mitigated; or

11.2.6 any combination of the above.

11.3 Subject to clause 11.1 and 11.2 above, The Institute and the Event Organiser's total liability to you under these Terms and in relation to ASEC:

11.3.1 for loss arising from IfSE and the Event Organiser's failure to comply with its data processing obligations, shall not exceed £10,000; and

11.3.2 for all other loss or damage shall not exceed £5,000.

11.4 Subject to clause 11.3.1, IfSE and the Event Organiser's do not accept responsibility for any loss you suffer as a result of any loss, damage or theft of personal property whilst attending ASEC and any personal property you bring to ASEC is at your own risk.

11.5 Subject to clause 11.1 above, IfSE and the Event Organiser assumes no liability in relation to any loss you incur at ASEC which arises as a result of the Venue and would be the liability of the Venue Owner.

11.6 Notwithstanding all precautions taken by IfSE and the Event Organiser's, Venue Owners or any other third parties at an ASEC In-Person Event, IfSE and the Event Organiser's shall not be liable in any way for, and Participants, Exhibitors and Attendees by participating in the Event waive any claims with respect to, any issues relating to public health matters generally, and specifically COVID-19, if any Participants, Exhibitors or Attendees contract COVID-19 at the Venue whilst attending an ASEC In-Person Event. Attendance at an ASEC In-Person Event is entirely at your own risk and you must:

11.6.1 make your own assessment as to whether you are comfortable to attend and travel to and from the ASEC In-Person Event;

11.6.2 take all precautions as recommended by general health and safety authorities (including, but not limited to, travel quarantine or other restrictions or recommendations that may be in place relating to anyone travelling to another country or place where the ASEC In-Person Event is located);

11.6.3 comply with any specific precautions or guidelines notified to you by a Venue Owner and/or IfSE and the Event Organiser's as may be relevant for that specific ASEC In-Person Event.

11.7 The Institute and the Event Organiser's are not responsible for the acts or omission of any Attendees, Participants or Exhibitors at ASEC and any contracts or agreement entered into by you and a Participant, Exhibitor or Attendee during or as a result of ASEC is entirely at your discretion and IfSE and the Event Organiser's shall have no liability in relation thereto.

11.8 Any opinions or views of any speaker, Exhibitor, Participant or Attendee, may not necessarily be the opinion or view of IfSE and the Event Organiser's. IfSE and the Event Organiser's does not (unless it expressly states so otherwise) endorse any statement, view or opinion of any speaker, Exhibitor, Participant or Attendee.

12. Law Applicable

These Terms and Conditions and any dispute or claim arising out of or in connection with them or their subject matter will be governed by English Law and subject to the exclusive jurisdiction of the English Courts.

13. Updates

The Event Organiser reserves the right to make any relevant changes, revisions, amendments and add/remove sections from this set of terms and conditions without any prior notification to you. Such changes will be duly reflected on the event website.